**CI236 Integrated Group Project – Peer evaluation**

**Student name:**

**Student number:**

**Assessment Criteria**

There are five different areas that will be used to evaluate team performance, each with several performance criteria associated with it. The areas to be evaluated are as follows:

1. **Production Skills/Performance**Did the team member complete tasks on time and to a high standard? Did they demonstrate required skills? Do they show up when and where required?
2. **Work Style**Does the team member take responsibility for their roles/work? Can they work without assistance? How well do they deal with stress? Are they able to learn and apply new skills?
3. **Communication Skills**Do they have good written and oral communication skills? Do they communicate effectively and keep others informed? Do they contribute well to group discussions?
4. **Teamwork**Are they able to give constructive criticism and act upon constructive criticism from others? Do they have a positive influence on others? do they work well with other people?
5. **Overall Contribution**What has their overall contribution been to the project?

At the end of the questionnaire are two open questions asking you to make constructive comments about aspects of the team members performance that are especially good, as well as areas that would benefit from improvement.

When completing the review for each team member it is suggested that you review the team meeting minutes to remind yourself of overall contributions and attendance.

**Peer evaluation for: <JAMES SHAW>**

Please put an X under the evaluation range you think reflects your team member’s performance and contribution to the project.

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| --- | --- | --- | --- | --- | --- | --- |
| **Production skills / performance** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| The team member completed tasks on time and to a high standard. |  |  |  |  |  | X |
| He/she demonstrated required skills. |  |  |  |  |  | X |
| He/she showed up when and where required. |  |  |  |  |  | X |
| **Work style** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she took responsibility for his/her roles/work. |  |  |  |  |  | X |
| He/she can work without assistance. |  |  |  |  |  | X |
| He/she is able to learn and apply new skills. |  |  |  |  |  | X |
| **Communication Skills** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she has good written and oral communication skills. |  |  |  |  |  | X |
| He/she communicated effectively and kept others informed. |  |  |  |  |  | X |
| He/she contributed well to group discussions. |  |  |  |  |  | X |
| **Teamwork** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she is able to give constructive criticism and act upon constructive criticism from others. |  |  |  |  |  | X |
| He/she has a positive influence on others. |  |  |  |  |  | X |
| He/she works well with other people. |  |  |  |  |  | X |
| **Overall Contribution** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| His/her overall contribution to the project was satisfactory. |  |  |  |  |  | X |
| I would you employ him/her to work with me on a real project. |  |  |  |  |  | X |

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| Please describe the aspects of the team member’s performance that are especially good. |
| His willingness to work and put in the hours to go above and beyond simply completing a task, but to perfect it and really achieve the highest tier level of deliverance. An absolute team player and mediator. He would also happily take time out of what he was doing to help fellow team members and lend a hand wherever needed. |
| Please describe the aspects of the team member’s performance that would benefit from improvement. |
| nothing |

**Peer evaluation for: <JACK WHITCHURCH>**

Please put an X under the evaluation range you think reflects your team member’s performance and contribution to the project.

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| --- | --- | --- | --- | --- | --- | --- |
| **Production skills / performance** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| The team member completed tasks on time and to a high standard. |  |  |  | X |  |  |
| He/she demonstrated required skills. |  |  |  |  | X |  |
| He/she showed up when and where required. |  |  | X |  |  |  |
| **Work style** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she took responsibility for his/her roles/work. |  |  |  | X |  |  |
| He/she can work without assistance. |  |  |  |  |  | X |
| He/she is able to learn and apply new skills. |  |  |  |  |  | X |
| **Communication Skills** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she has good written and oral communication skills. |  |  |  |  |  | X |
| He/she communicated effectively and kept others informed. |  |  |  |  |  | X |
| He/she contributed well to group discussions. |  |  |  |  |  | X |
| **Teamwork** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she is able to give constructive criticism and act upon constructive criticism from others. |  |  |  |  |  | X |
| He/she has a positive influence on others. |  |  |  |  |  | X |
| He/she works well with other people. |  |  |  |  |  | X |
| **Overall Contribution** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| His/her overall contribution to the project was satisfactory. |  |  |  |  |  | X |
| I would you employ him/her to work with me on a real project. |  |  |  |  | X |  |

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| Please describe the aspects of the team member’s performance that are especially good. |
| A very hard worker and went above and beyond to implement agreed on deliverables. |
| Please describe the aspects of the team member’s performance that would benefit from improvement. |
| He didn’t always stick to the documentation and agreed on deliverables making it difficult to stay on top of things and adding work |

**Peer evaluation for: <ROSS JONES>**

Please put an X under the evaluation range you think reflects your team member’s performance and contribution to the project.

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| --- | --- | --- | --- | --- | --- | --- |
| **Production skills / performance** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| The team member completed tasks on time and to a high standard. |  |  |  |  |  | X |
| He/she demonstrated required skills. |  |  |  |  |  | X |
| He/she showed up when and where required. |  |  | X |  |  |  |
| **Work style** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she took responsibility for his/her roles/work. |  |  |  | X |  |  |
| He/she can work without assistance. |  |  |  |  |  | X |
| He/she is able to learn and apply new skills. |  |  |  |  |  | X |
| **Communication Skills** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she has good written and oral communication skills. |  |  |  |  |  | X |
| He/she communicated effectively and kept others informed. |  |  |  |  |  | X |
| He/she contributed well to group discussions. |  |  |  |  |  | X |
| **Teamwork** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| He/she is able to give constructive criticism and act upon constructive criticism from others. |  |  |  |  |  | X |
| He/she has a positive influence on others. |  |  |  |  |  | X |
| He/she works well with other people. |  |  |  |  |  | X |
| **Overall Contribution** | **Fail** | **Marginal** | **Meets requirements** | **Exceeds requirements** | **Excellent** | **Exceptional** |
| His/her overall contribution to the project was satisfactory. |  |  |  |  |  | X |
| I would you employ him/her to work with me on a real project. |  |  |  |  | X |  |

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| Please describe the aspects of the team member’s performance that are especially good. |
| Grasped the new language to a very high level very quickly and delivered assets beyond what I expected. |
| Please describe the aspects of the team member’s performance that would benefit from improvement. |
| Left it a bit till last minute which caused a bit of a headache, but other than that nothing. |